**Ministerial Development Review**

**Suggested Structure of Review Meeting**

* *Opening prayer*
* *Establishment of the importance of confidentiality*
* *An invitation to the minister to talk about the high points of the previous year*
* *The minister offer reflections on the feedback they have received*
* *The ordained and lay contributors to offer their own observations in conversation with the minister.*
* *Affirmation of the minister’s ministry and its impact.*
* *An opportunity for the minister to raise difficulties, concerns and challenges and to highlight what they perceive as obstacles to their ministry.*
* *A consideration of the minister’s particular gifts and graces, in conjunction with a discussion about their vision and aspirations for their future ministry*
* *A discussion about the Church’s priorities and of the circuit’s particular mission should help inform some suggested hopes and goals for the minister*
* *A charting of some of the areas for learning and development which arise from some consideration of hopes, goals, gifts and graces*
* *Confirmation of procedure for note taking and report writing*
* *Reaffirmation of the importance of confidentiality; confirmation regarding the destruction of notes*
* *Closing prayer*

(green book, p.32-34)